

LCACTC Building Improvement Plan

Academics/Student Improvement

Goal: Develop and enhance all career and technical education programs.

Measurable Objective: Develop and enhance quality educational/instructional programs to improve overall and individual student academic performance.

Strategy 1: Strengthen all LCACTC programs	Person Responsible	Start Date	Completion Date
Action Steps 1. Review TSA/IRC information for all career center programs (NOCTI-- Business, Graphic Arts, Auto and Building Trades, AWS, CNA, CDA, Cisco, MO-ASK) 2. Implement IRC testing in all applicable program areas 3. Practice test taking strategies 4. Implement the Missouri CTE certificate 5. Review and revise curriculum to ensure alignment occurs with state,national and industry standards 6. Evaluate each program area using the common criteria and quality indicators	Teachers, Administrator, Counselor Teachers, Administrator, Counselor Teachers, Administrator, Counselor CTE Certificate Committee, Administrator Teachers, Administrator, Counselor Teachers, Administrator, Counselor	10/2017 4/2018 12/2017 1/2018 1/2018 11/2017	2/2018 Ongoing 4/2018 5/2021 Ongoing Ongoing

Highly Qualified Staff

Goal: Maintain a highly qualified career center staff.

Measurable Objective: Attract, retain, and develop a high-quality staff.

Strategy 1: Maintain high-quality staff	Person Responsible	Start Date	Completion Date
Action Steps 1. 100 percent of faculty participate in professional development above the local level 2. Celebrate teacher success, provide positive feedback, etc.	Teachers, Administrator, Counselor Teachers, Administrator, Counselor	10/2017 10/2017	5/2018 5/2018

Health, Facilities, and Safety

Goal: Maintain all career center facilities.

Measurable Objective: Ensure all facilities are safe and adequate to fulfill the purpose of our educational mission and vision.

Strategy 1: Continue to maintain and improve current facilities.	Person Responsible	Start Date	Completion Date
Action Steps			
1. Develop a rotational plan to ensure equipment is repaired/replaced/updated	Teachers, Administrator, Counselor	2/2018	5/2018
2. Bi-annual safety check of all equipment	Teachers, Maintenance	10/2017	5/2018

Technology/Library/Media

Goal: Keep up-to-date with all aspects of technology.

Measurable Objective: Keep up-to-date with technology hardware, software, application and support.

Strategy 1: Improve technology in the LCACTC	Person Responsible	Start Date	Completion Date
Action Steps			
1. Apply for enhancement grant to continue improving technology in content areas	Teachers, Administrator, Counselor	12/2017	3/2018
2. Develop rotational plan for technology	Teachers, Administrator, Counselor	1/2018	5/2018

Business/Leadership

Goal: Responsibly manage all career center programs.

Measurable Objective: Proactively and responsibly manage district growth, finances and support services to improve student achievement.

Strategy 1: Manage all LCACTC programs	Person Responsible	Start Date	Completion Date
Action Steps			

1. Create a marketing plan	Teachers, Administrator, Counselor	12/2017	3/2018
2. Pursue grants and fundraising opportunities applicable to career center	Teachers, Administrator, Counselor	12/2017	Ongoing
3. Implement internship opportunities for students	Teachers, Administrator, Counselor	1/2018	Ongoing

Community Members and Parents

Goal: Improve career center communication with internal and external partners.

Measurable Objective: Improve internal and external stakeholder communication, involvement, and partnership.

Strategy 1: Promote communication, involvement, and partnership	Person Responsible	Start Date	Completion Date
Action Steps			
1. LCACTC along with CTSO's participate in community events to promote and publicize student achievements(s) and program goals	Teachers, Administrator, Counselor	10/2017	Ongoing
2. Continue to build positive community member and parent relationships; field trips, guest speakers, host career fairs, and post graduation follow-up	Teachers, Administrator, Counselor	09/2017	Ongoing
3. LCACTC will hold annual advisory committee meetings with external stakeholders	Teachers, Administrator, Counselor	1/2018	2/2018
4. LCACTC will utilize several types of communications; newspaper, school website, email, phone calls, and 1st/3rd quarter parent conferences	Teachers, Administrator, Counselor	10/2017	Ongoing