

**THE GIST**  
**BROOKFIELD R-III SCHOOL DISTRICT**  
**OPEN SESSION \*\*\* REGULAR BOARD MEETING**  
**NOVEMBER 15, 2022**

The Brookfield R-III Board of Education, Brookfield, Missouri met in open session on Tuesday, November 15, 2022, beginning at 5:30 p.m. in person in the HS Media Center. The following board members were present: Jim McIntyre, Blake DeVoy, Jered Wallace, Dave Shaw, Noel Staddie, and Ryan Burns. Mandy Tarpeneing was absent.

President McIntyre called the meeting to order and led those in attendance in the Pledge of Allegiance. Dr. Collins asked that our auditor's report be moved up to the beginning of the meeting due to John Gillum needing to leave to attend another board meeting that night also. Dr. Collins also asked that after the auditor's report is given, if the open session could adjourn and move into closed session so the administrator's, who need to leave in order to cover their supervision duties, can give their closed session reports to the board. After closed session items are taken care of, the open session meeting will be called back to order. The board unanimously approved the Agenda as amended by Dr. Collins. There were no public comments and the board unanimously approved the consent agenda items, as presented.

Auditor John Gillum presented the 2021-22 audit for the district. He reviewed the major components and stated everything was in order and it was clean audit. The board unanimously approved the 2021-22 audit as prepared by John Gillum.

Under program evaluations, Mrs. Wilbeck reported on the district's Safety, Emergency Response, Intervention programs. Dr. Collins reported on the district's food service program over the past several years.

The board adjourned for the time being and moved into closed session. After closed session was adjourned, the board reconvened their open session meeting.

After reviewing upcoming calendar dates, it was decided that the regularly scheduled board meeting for December would remain on December 20, 2022, at 5:30 p.m.

Dr. Collins reviewed the final 2021-22 ASBR and Fund Balance Letter received from DESE for the 2021-22 fiscal year. The board unanimously approved the district's 2021-22 ASBR, as approved by DESE.

Dr. Collins reviewed the October 31, 2022 finance reports with board. He reported that both revenues and expenses seem to be on track with his projections. He is hopeful the district will end the year in good shape.

The board decided it would tour the new playgrounds and greenhouse when the weather improves.

Dr. Collins reported that the LCACTC roof repair has been completed and went extremely well. He also reported that he has heard back from almost every one of the CSIP Team members. He will contact the last few in the near future.

Dr. Collins reported that the first day board candidates can file for the three board openings is Tuesday, December 6, 2022, beginning at 8:00 a.m. The last day they can file is Tuesday, December

27, 2022, ending at 5:00 p.m. This year Mr. Shaw, Mr. DeVoy and Mr. Wallace's terms end after the election on April 4, 2023, so they will need to file if they wish to run again.

Dr. Collins reminded the board that the auditor services and the district's food service needs will need to be rebid in 2023. Auditor services must be bid out every 3 years. Food service needs must be bid out every 5 years. Each of these services will be bid out in the winter or early spring of 2023.

The board discussed the staff holiday gift. The board voted unanimously to give each staff member \$40 in Brookfield Bucks, which is an increase from last year's \$30 in Brookfield Bucks.

The board and Dr. Collins discussed the track replacement. The estimates are coming in much higher than expected. If done right, with curbing, fencing and necessary runways, the project could cost between \$500,000 to \$600,000. The board will continue to discuss its options regarding this project. The track has some serious damage done to it and it will need to be addressed in the relatively near future.

Dr. Collins discussed the need for a part-time administrative assistant for Mr. Stevens to help out with food service and athletics. This could be filled with a retiree. He'll keep the board posted on this matter.

The board reviewed an amended 403(b) plan, which needs adopted in order to be in compliance with state and federal laws. The board unanimously approved RESOLUTION TO AMEND THE BROOKFIELD R-III SCHOOL DISTRICT 403(B) RETIREMENT PLAN.

Board member reviewed the administrative reports provided to them in their packets.

Dr. Collins shared a letter of resignation from board member Mandy Tarpenting, effective November 9, 2022. The board voted unanimously to accept Director Tarpenting's letter of resignation. It also voted unanimously to declare a school board vacancy in accordance with Policy BBE-1 School Board Vacancies. The board decided to publish the legal notice regarding Director Tarpenting's vacancy in the Linn County Leader on November 23, 2022, and November 30, 2022, with letters of interest being due at the Superintendent's office by Thursday, December 8, 2022, at 3:00 p.m., and a special board meeting to be held on Friday, December 9, 2022, at noon, for the board to review the letters of interest.

There being no further business to discuss, Director DeVoy moved to adjourn the meeting at 7:32 p.m.